



## **CDMHA Board Meeting Report: 8 January 2018**

**Present:** Brent Fehrman, Chris Daye, Jamie McMaster, Michael Kichinko, Kent Chapman, Dave Pickering, Paul Makey, Beth Wise, Shawn Swayze, Jenn Fess, Connie Scott, Heather Letendre

**Regrets:** John Kichinko, Leanne Tinebra, Don Sauve, Jason Clark, Traciann Fisher

**Absent:**

**Late:** Jeff McDonald

**Left Early:**

**Members:**

**Meeting Called to Order: 6:32 pm**

**Meeting Chair & Time Keeper:** Jamie McMaster, President

### **Agenda & Meeting Minutes:**

- **Motion** to accept Jan 2018 meeting agenda by; Paul Makey  
Seconded by; Heather Letendre  
Motion Carried.
- **Motion** to accept Dec 2017 meeting minutes by; Brent Fehrman  
Seconded by; Beth Wise  
Motion Carried.
  - Errors and Omission:
- **Motion** to accept 2017 AGM meeting minutes by;  
Seconded by;  
Motion Carried.
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### **Reports:**

#### **Ice Scheduler's Report – John:**

- Rep/AE SC playoffs have started as of January 2
- LL regular season schedule needs to be completed by January 7
- Novice LL playoff schedule completed by Caledonia has been added to the website
- Bantam LL playoff schedule completed by Glanbrook has been added to the website
- Atom, Pee Wee & Midget LL schedules will be completed once the A & B division split can be determined
- All LL playoff games must be completed by March 8
- LL Semi Finals to be played March 18-22
- LL Finals on March 24 in Glanbrook
- Practices updated weekly until all LL playoff schedules are completed
- REP/AE TBS Games(10) Home - 3 Away - 7
- LL TBS Games(1) Away - 1
- OMHA playoffs have started with some teams starting as early.
- Completed OMHA contracts for all divisions as required
- Application for Spring ice for try outs was submitted on January 3

#### **Registrar's Report – Mike:**

- See Appendix B – Enrollment Comparison

- 2018 – 2019 Enrollment Fees
- Are jersey fees going to be included in the registration fees along with the cost of boards?
- Does/doesn't get ½ ice, which is also a contributing factor at the Tyke age
- We refunded initiation fees \$25 for ½ ice tykes
- Permanent boards will cost between \$7000 and \$8000 for ½ ice
- Do we keep Tyke at \$400? We need to check the financials and see what other centres are doing for their registration fees
- Affordability doesn't seem to be the issue, there was one request for Jump start this year
- Someone from Jump Start would like to come in to explain the program in Mar/Apr
- We should charge the same for IP3 and Tyke
- Registration fees haven't been increased in approx.. 4 years
- OMHA is tracking child registration but not on teams and asking questions

#### **VP of Rep/AE Report – :**

- There are slight growing pains with the OMHA playoffs
- Jamie will provide an information session on how to pay the refs
- There was a previous situation with the ref, slated from Norwich but came from Ingersol – the ref was rude and threatened to not continue to do any of the games; Eric Robertson dealt with this very well and this ref will not be in Caledonia
- All contracts were completed by John Kichinko, this was very helpful to the Association

#### **VP of Local League Report – Jason:**

- There has been an issue with the nets not sitting close enough to the ice
- Sound on the Clark pad is not working – Jamie will follow up with the County

#### **Tyke Convenor/Coordinator Report – Leanne/Brent:**

- The Santa skate was great
- There are still a few coaches who require a police check
- IP3 will start to travel this month
- All Initiation and Tyke rosters are approved by the OMHA

#### **Development Convenor Report – Heather:**

- Tonight is the last night for the Block 2 development
- Third block will start 22 Jan 2018
- There has not been a lot of hits at this point for the goalie development which is set for 15 Jan 2018, Brian Osborne and Ken Robson will be coming out to help
- Brent will be following up with the coaches so they know “no designated” goalie

#### **Equipment Manager's Report – Leanne:**

- Leanne is taking over, Leanne, Jason and Dave have keys for the cage
- There are 2 different pucks

#### **Treasurer's Report – Jeff:**

- See Appendix A
- The Challenge Cup cheque was given to Jeff for deposit
- Credit cards are up and active
- We do now have handwritten cheques to use in a pinch if required
- We are only cutting cheques twice a month and attempting to watch our costs/fees
- Jeff is currently learning how to do the reconciliation himself as there was \$149 fees last month from the Independent reconciliatory

### **Website – Chris:**

- I would like to upgrade the email services for the CDMHA. I think it a good idea to provide email addresses to board members. The addresses would belong to the CDMHA and be transferred when/as members change. Board members would not have to create a private email (eg gmail) account.
- I think the Basic package plus the ActiveSync add-on is what we need. It would cost \$210 per year.
- More information can be found at the below link.
- <http://www.mbsportsweb.ca/Features/Webmail/>
- See Appendix C
- A motion was made by Chris Daye for CDMHA to subscribe to the basic e-mail plan of 20 addresses for \$200/year with the Active Sync for \$10/mth add on; seconded by Michael Kichinko
- The board needs to utilize more options that are available to them through the website; Chris will provide some more information in the future

### **Challenge Cup – Beth:**

- No Report Issued

### **VP of Business Report Paul:**

- 2018 and beyond jerseys. Should we be going with 1, 2 or 5 year jerseys? We are looking for recurring options, multi year jerseys. There are always problems with collecting these at the end of the year, the sponsors names, damaged jerseys or parents just not returning them but a multi year jersey saves money
- CDMHA will order the Jerseys, not the teams and we will control the sponsors at this time
- Paul currently has sponsors for half of the jerseys at this time
- Roll out of approved team financial changes and new proposed fund raising regulations for 2018 season.

### **President's Report – Jamie:**

- Motion to accept the resignation of Kevin MacQueen from the CDMHA.
- There are still a number of police checks outstanding – Jamie will be sending out a reminder
- In Camera 7:28 pm, out of camera 7:34 pm

### **Open Business:**

- **Action:** HRA Fees
- **Discussion:** The ref want \$4.00 and some sort of guarantee on banking.
- A motion was put forth by Jeff McDonald to pay the referees \$4/game but we cannot guarantee the banking costs/fees, this would be effective 8 Jan 2018 going forward to 1 Jan 2021. Seconded by Paul Makey – motion passed.
- **Action:** There was one outstanding discipline issue that was dealt with, all good
- **Discussion:**
- **Action:**
- **Discussion:**

- **Action:**
- **Discussion:**

**New Business:**

- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

**E-Mail Votes**

There were no e-mail votes for this meeting.

**Deferred to Next Meeting:**

**Motion** to adjourn by: Connie Scott

Seconded by; Paul Makey

Motion Carried.

**Meeting Adjourned** – 7:35 pm

Appendix A  
Financial Reports

Caledonia and District Minor Hockey Association  
Budget 2017-2018

	Budgeted	Actual
Income		
4140 Gate Income	45,000.00	12021.65
4200 Registration	225,000.00	219234.99
4240 Sponsorships/Donations	8,050.00	7353.10
4250 Coaching Clinic Fees	0.00	3520.00
4290 Rep Team Fees	28,025.00	27400.00
4300 Rep Tryout Fees	1,300.00	1550.00
4310 Other Income	0.00	313.00
4320 Team Extra Ice Payments	16,000.00	7384.83
4500 Challenge Cup Tournament		
4504 Prize Table Revenue Challenge Cup	2,048.19	3516.35
4505 Tournament Registration- Challenge Cup	44,450.00	57000.00
4506 Challenge Cup Misc Revenue	845.00	4812.50
4507 Challenge Cup - Sponsorship Revenue	1,000.00	1000.00
4510 Ice Costs Challenge Cup	-15,519.15	-16241.79
4515 Challenge Cup - Program Advertising Exp	1,659.97	-1683.70
4520 Refs Challenge Cup	-6,848.00	-7257.00
4525 Challenge Cup Donation		-700.00
4530 Registration Exp Challenge Cup	-1,395.00	-3000.00
4535 Prizes and Trophies Exp- Challenge Cup	-6,338.03	-5301.85
4540 Timekeepers Challenge Cup	-660.00	-1782.00
4545 Prize Table Exp Challenge Cup		-2471.75
4550 Other Expense Challenge Cup	-73.45	-32.77
Total 4500 Challenge Cup Tournament	\$ 15,849.59	27857.99
4800 Player Development	10,000.00	8050.00
Total Income		\$ 349,224.59
Gross Profit	\$ 349,224.59	314685.56
Other Income		
5700 Interest Income	1,100.00	411.79
Total Other Income		\$ 1,100.00
Expenses		
5040 Audit Fees	6,215.00	6215.00
5050 Bookkeeping Fees	1,000.00	682.28
5060 Awards & Trophies	1,600.00	158.00
5080 Bank/QE Fees	7,200.00	5201.55
5081 QE Fees		1056.91
5100 Team Parties	5,000.00	3390.20
5160 Equipment		
5161 House Leage Jerseys & Socks	1,500.00	4491.20
5162 Rep Jerseys & Socks	2,000.00	2866.81
5163 Protective Equipment		96.04
5164 Supplies	3,500.00	982.09

Total 5160 Equipment	\$ 7,096.04	8340.10
5185 Hockey Development		
5170 Player Development	19,500.00	5542.75
5180 Coach/Trainer Development	3,500.00	8309.79
Total 5185 Hockey Development		\$ 23,000.00
5200 Ice Rental - Hockey	210,000.00	117005.39
5220 Ice Scheduler	6,000.00	4000.00
5230 Referee Scheduler		1,824.00
5260 Office Expense	2,538.29	754.07
5265 Copier	1,533.47	745.80
5270 Website	1,201.76	1610.25
Total 5260 Office Expense		\$ 5,273.52
5280 OMHA Fees	23,843.36	21947.36
5360 Photography	2,222.28	1705.76
5380 Referees	25,241.00	12732.00
5390 Registration Expense	2,220.00	1103.00
5401 Southern Counties Reg - Rep	855.00	900.00
5460 Timekeepers	12,324.50	4570.00
5540 Gatekeepers	7,708.00	3565.25
5910 Other Expenses	1,644.14	730.67
Total Expenses	\$ 350,356.67	218606.23
Profit	-\$ 32.08	96079.33

Appendix B  
Enrollment Compare

C.D.M.H.A. Member Summary Compare

YEAR	Players						
	Atom	Bantam	Initiation / Tyke	Midget	Novice	Peewee	Total
2013-2014	91	65	87	91	80	87	501
2014-2015	84	70	101	83	75	96	509
2015-2016	80	86	98	80	67	88	499
2016-2017	69	90	134	79	41	73	486
2017-2018	66	73	114	82	42	76	453

## Appendix C Website

### **BASIC Email Plan (\$200 / year) *recommended***

The BASIC plan is designed for small-to-medium sized organizations who primarily use their organization email addresses for all communication.

- 10 GB of total email storage for the domain
- 20 Email Users, 200 Email Aliases, Unlimited Mailing Lists
- Average outgoing messages per month: 10,000 max

### **PREMIUM Email Plan (\$500 / year)**

The PREMIUM plan is similar to the BASIC plan in purpose, but is designed for very large associations who are likely to have increased storage and capacity requirements.

- 100 GB of total email storage for the domain
- 50 Email Users, Unlimited Email Aliases, Unlimited Mailing Lists
- Average outgoing messages per month: Unlimited

### **Other Available Add-Ons**

These a-la-cart upgrades and add-ons are only available for the BASIC or PREMIUM plans:

- **More Capacity** - for an extra \$100 / year you'll get 10 more Email Users, 10 GB more storage, and for the BASIC plan 5,000 more monthly outgoing messages.
- **ActiveSync Mailboxes** - \$10 / mailbox / year. Microsoft Exchange ActiveSync is a data synchronization protocol that uses push technology to provide over-the-air access to email, calendars, tasks and notes to Outlook 2013 and 2016 for Windows and a variety of mobile devices and tablets, including Android, iOS, and Windows devices.



## Appendix D Everybody Plays for the Love of the Game

If we all play for the love of the game, why does it matter what level of hockey we play? Go to any rink and you'll see smiling faces of players enjoying themselves on the ice and with their teammates. The competition is still there, no matter the score, and friends are having fun together. It's not necessarily about winning.

Think back and remind yourself about the passion you have for hockey. If AAA hockey didn't exist, if there was nothing but an empty street and a pile of sticks on a sunny day, would you still play? Of course. Every level of hockey deserves the same amount of respect.

No matter house league or travel, there's still the late nights and early mornings getting to the rink. The hundreds of hours given by volunteer coaches and officials putting together plans for games and practices still remains. These coaches are just as dedicated to their teams as a travel team's coach would be and they are giving back to the game because of the love they have for it.

**The lessons of community and teamwork that hockey teaches have no borders or know nothing of levels of hockey... It's important to remember why we play hockey, not what level we play.**

Every season for every team has the highs and the lows and the emotion of having a bad game is the same across all levels. Players develop new skills over the year and build confidence on the ice and that's enough for a lot of skaters. It's not always a question of skill level either. There are certainly those playing house level hockey that could move on to travel but choose not to. As we all know, hockey takes up a lot of time and sometimes there simply aren't enough hours to dedicate for a representative league. It's not always a fit for a family based on driving and scheduling.

Go to a local rink and both the house and travel league parents sitting in the stands will be able to tell you all the hours they've put into tying skates and trying to get the smell of sweaty equipment out of their van. They can recount all of the moments they've been proud of what their child has accomplished on the ice. This bond is something that only a hockey parent could appreciate.

The lessons of community and teamwork that hockey teaches have no borders or know nothing of levels of hockey. This past season, teams from all across the OMHA donated to charities and assisted in making their community a better place. By working together with their teammates, players learn the value of the off-ice lessons that this great sport offers in building better people.

It's important to remember why we play hockey, not what level we play.